

**MEETING RECORD**  
**San Gabriel Mountains Community Collaborative**  
Tuesday, March 31<sup>st</sup>  
9:00 a.m. – 1:00 p.m.  
Altedena Community Center

**Attendees**

**Adam Lane**, *Los Angeles Business Council*  
**Andy Silva**, *San Bernardino County Board of Supervisors*  
**Armond Ghazarian**, *Los Angeles Department of Public Works*  
**Belinda Faustinos**, *San Gabriel Mountains Forever Coalition*  
**Brent Tercero**, *Gateway Council of Governments*  
**Chuck Myers**, *National Forest Homeowners*  
**Claire Robinson**, *Amigos de Los Rios*  
**Cliff Hamlow**, *San Gabriel Valley Legislative Coalition of Chambers*  
**Dan Rosenfeld**, *Community Partners*  
**Daniel Rossman**, *The Wilderness Society*  
**Diane Erskine Hellrigel**, *Community Hiking Club*  
**Fabian Garcia**, *Angeles National Forest*  
**Grace J. Kast**, *Gateway Water Management Authority*  
**Greg Galindo**, *San Gabriel Valley Water Association*  
**Henry Herrera**, *CalFire*

**Jack Sahl**, *Friends of the Angeles*  
**Jacqueline Ayer**, *Association of Rural Town Councils*  
**Jeff Seymour**, *El Monte City School District*  
**John Thornton**, *Angeles National Forest*  
**Joseph Lyons**, *San Gabriel Valley Council of Governments*  
**Justin Seastrand**, *Angeles National Forest*  
**Linda Wucherpfennig**, *California Off-Road Vehicle Association*  
**Mark Masaoka**, *Asian Pacific Policy & Planning Council*  
**Michelle Nuttall**, *Southern California Edison*  
**Mike McNutt**, *Palmdale Water District*  
**Omar Gomez**, *Consejo de Federaciones Mexicanas en Norteamérica (COFEM)*  
**Ron Ellingson**, *Mt. Baldy Lodge*  
**Shawn Troeger**, *Community of Wrightwood*  
**Steve Messer**, *Concerned Off-Road Bicyclists Association*  
**Tim Brick**, *Arroyo Seco Foundation*

**CONVENORS/FACILITATION TEAM**

Mary Mitsos, Edward Belden and Emily Olsen, *National Forest Foundation*

**Welcome & Introduction**

Mary Mitsos welcomed all participants to the second meeting of the new San Gabriel Mountains Community Collaborative. Thirty Community Collaborative members, three Forest Service staff, and three National Forest Foundation staff were present during the meeting. Mary noted that the meeting record from March 4<sup>th</sup> would be approved pending follow-up with a member who did not approve.

## Seek Agreement on Public Involvement Plan Recommendations

Belinda Faustinos presented the set of Public Involvement Plan (PIP) recommendations, which were developed by a working group in March, to the full Collaborative. Working group members included Belinda, Daniel Rossman, Jacqueline Ayer, Nidia Erceg, Judy Nelson, and Linda Wucherpfennig. Following a lengthy discussion, Collaborative members approved the PIP recommendations with changes. **The final PIP Recommendations are attached.**

### Next steps related to the PIP Recommendations:

- Mary Mitsos will deliver the recommendations to Angeles National Forest and Region 5 staff for review. Staff will communicate to the Collaborative which recommendations they decide to incorporate into the PIP.
- Angeles National Forest staff will send the NFF a template for collecting contact information for the *Stakeholder Communities & Interest Groups* list. By April 17<sup>th</sup>, Collaborative members will send the full contact information for any groups they would like to add to the contact list to Emily ([eolsen@nationalforests.org](mailto:eolsen@nationalforests.org)).
- Angeles National Forest staff will send a link to the outreach consultant RFP once it is public.
- Collaborative members will develop a list of suggested criteria for the Forest Service to keep in mind when hiring a contractor for the public involvement process. Please volunteer to participate in this process by contacting Edward ([ebelden@nationalforests.org](mailto:ebelden@nationalforests.org)) or Emily by April 13<sup>th</sup>. Edward and Emily will coordinate development of the criteria over email. It is important to keep in mind that the Forest Service may or may not incorporate the suggestions.

## Need to Change Presentation & Discussion

John Thornton and Justin Seastrand provided a verbal summary of the preliminary “Need to Change” document the Angeles National Forest is preparing as part of the Monument management planning process. The document will identify the main items Forest Service staff will review and potentially change during the Angeles National Forest plan amendment process, to accommodate the Monument Management Plan. Once the Need to Change document is publically available – likely mid-summer – the Collaborative would like to discuss the document during a meeting and possibly develop recommendations.

## Presentation and Discussion of San Gabriel Mountains National Monument Fund

Edward Belden discussed the San Gabriel Mountains National Monument Fund, explaining the goal for Fiscal Year 2015 and the restricted and unrestricted funds raised to-date. The timeline for project implementation is 2015-2017. Sources of funding include California Municipal Finance Authority, Edison International, Los Angeles Dept. of Water and Power, NFF Federal, Private donors and Wildlife Conservation Board. The information presented is in the table below.

San Gabriel Mountains National Monument Fund

<b>Item</b>	<b>Amount</b>
Restricted Funds	
Restoration	865,500
Watershed Replenishment	369,000
Sustainable Recreation	193,000
Unrestricted Funds	772,500
<b>Total</b>	<b>2,200,000</b>

The Oaks Picnic Area project on the East Fork of the San Gabriel River was discussed and additional details will be provided at the May and June collaborative meetings.

Members discussed drafting a letter of support for future grant application for the San Gabriel Mountains. The Collaborative will discuss the suggestion in more detail at a future meeting.

### **Discuss SGMCC Committee Structure & Organization**

Community Collaborative members discussed committee structure and organization. The Collaborative brainstormed the following list of potential committees:

- Access cities – north and south
- Administration/Steering
- Biodiversity
- Business
- Cultural
- Fundraising
- Interpretative and educational programs
- Justice
- Native American issues
- Public outreach
- Recreation – all forms
- Residents
- Resource conservation, including scientists, biodiversity, stewardship, etc.
- Schools
- Scientists
- Stewardship
- Transportation, infrastructure, public works, utilities, etc.
- Water
- Youth

#### Next steps related to Committee Structure & Organization:

- Starting with the Collaborative's broad goals, NFF staff will take the first crack at committee suggestions and bring the list to the Collaborative, along with a draft goal for each committee, for review at the May 12<sup>th</sup> meeting.

### **SGMCC Meeting Organization, Alternates, and Membership**

Community Collaborative members discussed meeting organization, schedules, alternates, and membership. There was not adequate time to discuss proxy voting and public observers, so the

Collaborative will address those topics at a future meeting. Proxy voting and public observers will not be allowed until the Collaborative discusses and agrees on policies.

### Meeting Organization

- **The next meeting is scheduled for Tuesday, May 12<sup>th</sup>.**
- Based on several members' conflicts on the second Tuesday of every month, **meetings will be held the first Tuesday of every month, starting June 2<sup>nd</sup>.**
- The Collaborative agreed to stick to 4-hour meetings. Meetings will be held from 9:00 a.m. to 1:00 p.m. unless there is a need for longer meetings.

### Alternates

SurveyMonkey polling results indicated that Collaborative members favored alternates. After some discussion, Collaborative members agreed to allow alternates. The Collaborative will revisit the alternate policy if there are problems.

### **Policy for alternates:**

- One designated alternate per member.
- It is the member's responsibility to ensure that the alternate operates within the approved code of conduct.
- Alternate can vote in the member's absence; both the member and alternate must honor the vote.
- It is the responsibility of the member and the alternate to keep one another fully informed.
- Only the member or the alternate can attend meetings (due to space issues).
- Regular members are expected to attend meetings at least 80% of the time.
- Alternates can serve on committees as any other member of the public (no special alternate status).
- Process for designating an alternate:
  - Members send NFF staff the alternate's name, organizations/affiliation, title, phone number, and email address.
  - NFF will add alternates to the SGMCC communications list.

### Membership

Collaborative members voiced concerns that several membership seats were declined, and other invitations have never been answered. Therefore, the Collaborative formed a working group to address membership issues. Working group members include Joe Lyons, Belinda Faustinos, Linda Wucherpennig, Jackie Ayer, Tim Brick, and Andy Silva. The working group will review and discuss the list of unfilled seats on the Collaborative, and bring a membership proposal to the full Collaborative at the May 12<sup>th</sup> meeting. The Collaborative agreed that the goal should be balanced representation in terms of interests, geographies, and other factors.

Next steps related to Membership:

- NFF staff will help coordinate at least one working group meeting.
- NFF staff will provide the working group with membership petitions and requests.

**Action Items**

- ✓ Mary Mitsos will deliver the PIP recommendations to Angeles National Forest and Region 5 staff for review. *(Completed)*
- ✓ By or before the May 12<sup>th</sup> meeting, ANF staff will communicate to the Collaborative which recommendations they decide to incorporate into the PIP.
- ✓ ANF staff will send a link to the outreach consultant RFP once it is public.
- ✓ By COB April 10<sup>th</sup>, ANF staff will send the NFF a template for collecting contact information for the *Stakeholder Communities & Interest Groups* list.
- ✓ By COB April 17<sup>th</sup>, Collaborative members will send the full contact information for any groups they would like to add to the contact list to Emily ([eolsen@nationalforests.org](mailto:eolsen@nationalforests.org)).
- ✓ Collaborative members will develop a list of suggested criteria for the Forest Service to keep in mind when hiring a contractor for the public involvement process. Please volunteer to participate in this process by contacting Edward ([ebelden@nationalforests.org](mailto:ebelden@nationalforests.org)) or Emily by COB April 13<sup>th</sup>.
- ✓ NFF staff will take the first crack at committee suggestions and bring the list to the Collaborative, along with a draft goal for each committee, for review at the May 12<sup>th</sup> meeting.
- ✓ Members need to send the name and contact information for their alternate if they wish to have one to Emily by COB May 5<sup>th</sup>.
- ✓ Membership Working Group (*Joe Lyons, Belinda Faustinos, Linda Wucherpennig, Jackie Ayer, Tim Brick, and Andy Silva*) will meet and develop a proposal for discussion at the March 12<sup>th</sup> meeting
  - NFF staff will help coordinate at least one membership working group meeting.
  - NFF staff will provide the working group with membership petitions and requests.

**Record of Decisions**

Decision	Consensus
Approve the Public Involvement Plan Recommendations	Yes
Allow alternates and approve policy for alternates	Yes
Approve formation of a working group to address membership issues	Yes
Until a policy is approved by the Collaborative, proxy voting is not permitted	Yes
Until a policy is approved by the Collaborative, public observers are not permitted	Yes