

MEETING RECORD
San Gabriel Mountains Community Collaborative
 Wednesday, March 4th, 2015
 10:00 a.m. – 4:00 p.m.
 Arroyo Seco Regional Library

Attendees

Alfredo Gonzalez , <i>Resources Legacy Fund</i>	Greg Galindo , <i>San Gabriel Valley Water Association</i>
Andy Silva , <i>San Bernardino County Board of Supervisors</i>	Henry Herrera , <i>CalFire</i>
Ann Croissant , <i>San Gabriel Mountains Regional Conservancy</i>	Jack Sahl , <i>Friends of the Angeles</i>
Armond Ghazarian , <i>Los Angeles Department of Public Works</i>	Jacqueline Ayer , <i>Association of Rural Town Councils</i>
Brent Tercero , <i>Gateway Council of Governments</i>	Jeff Seymour , <i>El Monte City School District</i>
Caitlin Sims , <i>San Gabriel Valley Council of Governments</i>	Judy Nelson , <i>City of Glendora</i>
Chuck Myers , <i>National Forest Homeowners</i>	Kathryn Barger , <i>LA County Board of Supervisors</i>
Claire Robinson , <i>Amigos de Los Rios</i>	Linda Wucherpfennig , <i>California Off-Road Vehicle Association</i>
Cliff Hamlow , <i>San Gabriel Valley Legislative Coalition of Chambers</i>	Mark Masaoka , <i>Asian Pacific Policy & Planning Council</i>
Colin Rambo , <i>Tejon Indian Tribe</i>	Michelle Nuttall , <i>Southern California Edison</i>
Dale Benson , <i>California Department of Transportation, District 7</i>	Mike McNutt , <i>Palmdale Water District</i>
Dan Rosenfeld , <i>Community Partners</i>	Nidia Erceg , <i>Sierra Club</i>
Daniel Lovato , <i>Angeles National Forest</i>	Omar Gomez , <i>Consejo de Federaciones Mexicanas en Norteamérica (COFEM)</i>
Daniel Rossman , <i>The Wilderness Society</i>	Robert Garcia , <i>City Project</i>
Diane Erskine Hellrigel , <i>Community Hiking Club</i>	Ron Ellingson , <i>Mt. Baldy Lodge</i>
Fabian Garcia , <i>Angeles National Forest</i>	Shane Jeffries , <i>Previous Interim San Gabriel Mountains National Monument Manager</i>
Grace J. Kast , <i>Gateway Water Management Authority</i>	Steve Messer , <i>Concerned Off-Road Bicyclists Association</i>
	Tim Brick , <i>Arroyo Seco Foundation</i>

CONVENORS/FACILITATION TEAM (National Forest Foundation)

Edward Belden	Karen DiBari
Emily Olsen	Mary Mitsos

Welcome & Introduction

Mary Mitsos welcomed all participants to the kick-off meeting for the new San Gabriel Mountains Community Collaborative. Thirty-two Community Collaborative members, three Forest Service staff, and four National Forest Foundation staff were present during the meeting.

Review Forest Service Management Planning Timeline & Next Steps

Shane Jeffries reviewed the Forest Service's management planning strategy and timeline for the San Gabriel Mountains National Monument.

Background on the management planning process: Every acre of National Forest System land is under a forest plan. Forest plans are strategic in nature and typically last for 10-15 years. The Angeles National Forest Plan was recently revised (2012), so the Forest Service will not need to re-write the Forest Plan. Instead, the Forest Service will amend the existing Forest Plan to make it consistent with the San Gabriel Mountains National Monument Presidential Proclamation. The management plan will not obligate funds or compel specific actions. November 2016 is the target date for finalizing the San Gabriel Mountains National Monument management plan

Status of National Monument work: The Angeles National Forest has identified approximately 50 priority projects and associated funding. The project list will be available for review and discussion at future Collaborative meetings.

Review and Seek Agreement on Draft Code of Conduct

Jack Sahl presented the draft Code of Conduct, which was developed by the working group, to the full Collaborative. Collaborative members approved the Code of Conduct with changes, and agreed that the document could be distributed. **The final Code of Conduct is attached.**

Review and Seek Agreement on Draft Purpose Statement and Goals

Steve Messer presented the draft Purpose Statement and Goals document, which was developed by the working group, to the full Collaborative. Collaborative members approved the Purpose, Goals, Audiences, and Geographic Focus with changes, and agreed that the document could be distributed. **The final Purpose Statement and Goals document is attached.**

Discuss Collaborative Timeline and Logistics

Community Collaborative members discussed issues related to membership and meetings, including meeting duration, frequency, public observers, alternates, and the use of electronic webinars and communications to complement in-person meetings.

Agreed-upon logistical items:

- Collaborative members can approve the meeting record via email. At least 80% response with "yes" or "live with" means that the meeting record is considered final and can be distributed publically. Silence (non-response) will equate to approval. If consensus is not reached (anyone votes "no") approval will wait until the next meeting.
- For the next three meetings at a minimum, the meetings will be closed to public observers until consensus is developed among the members on this topic.

- NFF will survey Collaborative members about preferences for alternates and proxies. Decisions on how to move forward with either issue will be made at a future meeting.

Outstanding issues:

- What quorum is required to reach consensus during a meeting if some members are unable to attend?
- In the future, will committee members be allowed to observe meetings when they are involved with the collaborative but are not a part of the collaborative body?

Action Items

- ✓ NFF will electronically poll Collaborative members to determine next meeting date.
- ✓ NFF will distribute list of Community Collaborative participants. **(attached)**
- ✓ NFF will distribute a map of the San Gabriel Mountains National Monument. **(attached)**
- ✓ NFF will survey members to gauge the Collaborative’s preferences regarding meeting duration and frequency, and the issue of alternates and public observers.
- ✓ ANF will provide information on new allocations of funding.
- ✓ NFF will provide Collaborative members with a link to the San Gabriel Mountains National Monument webpages.

For the next meeting:

- ✓ Add organizations/associations to name tags.
- ✓ Provide water during the meeting.
- ✓ Reserve a larger room.
- ✓ If the meeting record is not approved via email, the meeting will begin by reviewing the meeting record and asking for approval.

Record of Decisions

Decision	Consensus
Approve and distribute the Code of Conduct	Yes
Approve and distribute the Purpose Statement & Goals Document	Yes
Meeting record can be approved for distribution with 80% participation and approval (thumbs up or thumbs to the side) via email	Yes
Public observers will not be allowed to attend the next three meetings	Yes
If the meeting record is not approved via email, the meeting will begin by reviewing the meeting record and asking for approval	Yes
Until a policy is approved by the Collaborative, proxy voting is not permitted	Yes