Attendees
Alfredo Gonzalez, Resources Legacy Fund
Andy Silva, San Bernardino County Board of Supervisors
Ann Croissant, San Gabriel Mountains Regional Conservancy
Armond Ghazarian, Los Angeles Department of Public Works
Brent Tercero, Gateway Council of Governments
Caitlin Sims, San Gabriel Valley Council of Governments
Chuck Myers, National Forest Homeowners
Claire Robinson, Amigos de Los Rios
Cliff Hamlow, San Gabriel Valley Legislative Coalition of Chambers
Colin Rambo, Tejon Indian Tribe
Dale Benson, California Department of Transportation, District 7
Dan Rosenfeld, Community Partners
Daniel Lovato, Angeles National Forest
Daniel Rossman, The Wilderness Society
Diane Erskine Hellrigel, Community Hiking Club
Fabian Garcia, Angeles National Forest
Grace J. Kast, Gateway Water Management Authority
Greg Galindo, San Gabriel Valley Water Association
Henry Herrera, CalFire
Jack Sahl, Friends of the Angeles
Jacqueline Ayer, Association of Rural Town Councils
Jeff Seymour, El Monte City School District
Judy Nelson, City of Glendora
Kathryn Barger, LA County Board of Supervisors
Linda Wucherpfennig, California Off-Road Vehicle Association
Mark Masaoka, Asian Pacific Policy & Planning Council
Michelle Nuttall, Southern California Edison
Mike McNutt, Palmdale Water District
Nidia Erceg, Sierra Club
Omar Gomez, Consejo de Federaciones Mexicanas en Norteamérica (COFEM)
Robert Garcia, City Project
Ron Ellingson, Mt. Baldy Lodge
Shane Jeffries, Previous Interim San Gabriel Mountains National Monument Manager
Steve Messer, Concerned Off-Road Bicyclists Association
Tim Brick, Arroyo Seco Foundation

CONVENORS/FACILITATION TEAM (National Forest Foundation)
Edward Belden
Emily Olsen
Karen DiBari
Mary Mitsos

Welcome & Introduction
Mary Mitsos welcomed all participants to the kick-off meeting for the new San Gabriel Mountains Community Collaborative. Thirty-two Community Collaborative members, three Forest Service staff, and four National Forest Foundation staff were present during the meeting.
Review Forest Service Management Planning Timeline & Next Steps

Shane Jeffries reviewed the Forest Service’s management planning strategy and timeline for the San Gabriel Mountains National Monument.

**Background on the management planning process:** Every acre of National Forest System land is under a forest plan. Forest plans are strategic in nature and typically last for 10-15 years. The Angeles National Forest Plan was recently revised (2012), so the Forest Service will not need to re-write the Forest Plan. Instead, the Forest Service will amend the existing Forest Plan to make it consistent with the San Gabriel Mountains National Monument Presidential Proclamation. The management plan will not obligate funds or compel specific actions. November 2016 is the target date for finalizing the San Gabriel Mountains National Monument management plan.

**Status of National Monument work:** The Angeles National Forest has identified approximately 50 priority projects and associated funding. The project list will be available for review and discussion at future Collaborative meetings.

Review and Seek Agreement on Draft Code of Conduct

Jack Sahl presented the draft Code of Conduct, which was developed by the working group, to the full Collaborative. Collaborative members approved the Code of Conduct with changes, and agreed that the document could be distributed. **The final Code of Conduct is attached.**

Review and Seek Agreement on Draft Purpose Statement and Goals

Steve Messer presented the draft Purpose Statement and Goals document, which was developed by the working group, to the full Collaborative. Collaborative members approved the Purpose, Goals, Audiences, and Geographic Focus with changes, and agreed that the document could be distributed. **The final Purpose Statement and Goals document is attached.**

Discus Collaborative Timeline and Logistics

Community Collaborative members discussed issues related to membership and meetings, including meeting duration, frequency, public observers, alternates, and the use of electronic webinars and communications to complement in-person meetings.

**Agreed-upon logistical items:**
- Collaborative members can approve the meeting record via email. At least 80% response with “yes” or “live with” means that the meeting record is considered final and can be distributed publically. Silence (non-response) will equate to approval. If consensus is not reached (anyone votes “no”) approval will wait until the next meeting.
- For the next three meetings at a minimum, the meetings will be closed to public observers until consensus is developed among the members on this topic.
• NFF will survey Collaborative members about preferences for alternates and proxies. Decisions on how to move forward with either issue will be made at a future meeting.

Outstanding issues:
• What quorum is required to reach consensus during a meeting if some members are unable to attend?
• In the future, will committee members be allowed to observe meetings when they are involved with the collaborative but are not a part of the collaborative body?

Action Items
✓ NFF will electronically poll Collaborative members to determine next meeting date.
✓ NFF will distribute list of Community Collaborative participants. (attached)
✓ NFF will distribute a map of the San Gabriel Mountains National Monument. (attached)
✓ NFF will survey members to gauge the Collaborative’s preferences regarding meeting duration and frequency, and the issue of alternates and public observers.
✓ ANF will provide information on new allocations of funding.
✓ NFF will provide Collaborative members with a link to the San Gabriel Mountains National Monument webpages.

For the next meeting:
✓ Add organizations/associations to name tags.
✓ Provide water during the meeting.
✓ Reserve a larger room.
✓ If the meeting record is not approved via email, the meeting will begin by reviewing the meeting record and asking for approval.

Record of Decisions

<table>
<thead>
<tr>
<th>Decision</th>
<th>Consensus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approve and distribute the Code of Conduct</td>
<td>Yes</td>
</tr>
<tr>
<td>Approve and distribute the Purpose Statement &amp; Goals Document</td>
<td>Yes</td>
</tr>
<tr>
<td>Meeting record can be approved for distribution with 80% participation and approval (thumbs up or thumbs to the side) via email</td>
<td>Yes</td>
</tr>
<tr>
<td>Public observers will not be allowed to attend the next three meetings</td>
<td>Yes</td>
</tr>
<tr>
<td>If the meeting record is not approved via email, the meeting will begin by reviewing the meeting record and asking for approval</td>
<td>Yes</td>
</tr>
<tr>
<td>Until a policy is approved by the Collaborative, proxy voting is not permitted</td>
<td>Yes</td>
</tr>
</tbody>
</table>