

**Request for Proposals**  
**Halfmoon/Turquoise Illegal Route Decommission Project**  
**San Isabel National Forest, Colorado**

**Background and Statement of Work:** In collaboration with the San Isabel National Forest, the National Forest Foundation (NFF or Project Administrator) is seeking a contractor(s) to conduct service work, including the decommissioning of several illegal routes that are harming riparian areas on the forest in Lake County, Colorado. The USDA Forest Service (USFS or Implementation Lead) identified and developed this project and will operate as the primary point of contact for the selected contractor during implementation. The Halfmoon/Turquoise Illegal Route Decommission Project (Project) will improve wildlife habitat and protect important riparian areas in Lake County.

**Information Requested**

If interested in submitting a bid for this project, please provide a proposal for the above statement of work by providing:

- technical approach –  
Please explain the approach you would use, including available equipment (including year, model, size, wheeled or tracked, etc.), estimated start and completion date, and how you would sequence the implementation of this project.
- work experience –  
Please summarize previous work experience if any, particularly in Central Colorado, including your capacity for this project.
- cost
- capacity for this project
- experience in similar projects

Specific requirements are detailed below.

**I. PROJECT OVERVIEW AND REQUIREMENTS**

**General Specifications**

- (a) Description of Work – This Request for Proposals is for illegal route decommissioning services for the following project areas:

Halfmoon – 3 access points to illegal routes to be decommissioned

Turquoise Lake – 3 access points to illegal routes to be decommissioned

All work items will be awarded at the discretion of the NFF, as budgetary obligations allow.

The Contractor shall identify what they can supply in terms of materials, labor, equipment, supplies, supervision, quality control, and incidentals required to complete the work described. The Contractor shall perform all work in a safe and conscientious manner.

(b) Project Location – The illegal routes to be decommissioned are located in two areas in Lake County, CO – Turquoise Lake and Halfmoon Road. The illegal routes to be decommissioned will be identified in project maps, which are available on request. Project maps will also be shared with those who RSVP to the contractor tour.

(c) Work Schedule – Project implementation for the required private acres will begin as early as June 2024 pending the awarding of a contract and must be completed no later than December 15, 2024.

### **Other Project Requirements and Specifications**

(a) Utilities – In many locations there will be no or limited sanitation, water, electrical or housing services available. The Contractor shall make its own arrangements for temporary facilities if needed. If needed, the NFF and USFS can assist the Contractor in identifying potential camping locations near the project area on public land. Permits or authorization may be required for public lands camping.

(b) Specifications – Project work shall be accomplished in accordance with the specifications and management requirements listed in the attached appendices, as follows:

#### APPENDIX A – Scope of Work

Project work shall be accomplished in accordance with the general specifications explained in more detail in APPENDIX A. Payment for work by Project Administrator will be contingent upon inspection by the Implementation Lead.

### **Insurance Requirements**

Upon selection of the winning bid, the Contractor agrees that it has and shall maintain the following insurance coverage indicated below. The effective date of all coverage shall precede the start of any work.

- a. State minimum workers' compensation insurance coverage for its employees, if any.
- b. Broad form general liability, property damage, and automotive liability insurance in the minimum amount of \$1,000,000 for bodily injury, death, or damage to property of any person and \$2,000,000 for bodily injury, death, or damage to property of more

than one person. The Contractor shall name NFF an Additional Named Insured and provide NFF with a certificate of insurance evidencing such coverages, prior to the initiation of the Scope of Services.

- c. If the Scope of Services includes professional services as identified herein, Contractor shall also provide professional errors and omissions liability insurance. Professional services for purposes of this section include, but are not limited to performing architecture, engineering, landscape architecture, land surveying or planning, preparation and signing or stamping of drawings, maps, surveys or construction specifications, or design and development of computer software, programs or websites by the Contractor or by subcontractors on behalf of the Contractor, for which professional liability insurance would typically be required. The minimum coverage limits required are \$1,000,000 for each claim and \$1,000,000 annual aggregate.

### **Prohibited Telecommunications Services and Equipment**

The Contractor is responsible for compliance with the prohibition on certain telecommunications and video surveillance services or equipment identified in 2 CFR 200.216.

### **Payment/Performance Security**

Contractor shall post cash, a letter of credit, bond, or other financial security that is easily convertible into cash in a form acceptable to the NFF, in its sole determination, to assure completion of the work required under any subsequent agreement and payment of all amounts lawfully due to all persons supplying or furnishing to the Contractor or Contractor's subcontractors with labor, laborers, materials, rental machinery, tools or equipment used or to perform the work. Contractor may incorporate required associated costs into mobilization costs or other approved expenses.

- a. Work that is classified as construction in accordance with the Miller Act or Little Miller Act or if required per conditions of the funding source, payment and performance bonding will be required in the full amount of any Agreement. For the purposes of this Request for Proposal, construction is defined as "any contract greater than \$100,000 for the construction, alteration, or repair of any public building or public work where the federal government is the owner", or
- b. If Contractor is not self-performing at least 85% of the total contract value or if the cost of materials is in excess of the larger of \$100,000 or 50% of the contract total, payment and performance bonding will be required in the full amount of the agreement, or
- c. If the value of the agreement is in excess of \$250,000, Contractor will be required to post financial security in a form acceptable to the NFF in the amount of 5% of the total agreement value up to \$250,000 in total financial security.

**American Made Products.** The work associated with this RFP is subject to Build America, Buy America Act. P.L. 117-58, Secs 70911-70917, and as such, domestic content procurement preference requires all iron and steel, manufactured products and construction materials used within the scope of this Agreement, be produced in the United States.

**Federal Exclusion Verification**

The selected Contractor will be required to affirm that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

**Federal Flowdown Provisions**

Flowdown Requirements: Any Agreement associated with this RFP may be subject to flowdown requirements under associated federal or state funding agreements, which are included and made part of by this reference.

**II. REQUIRED COMPONENTS**

**Technical Proposal**

Please provide a detailed technical approach to the work.

**Contractor Qualifications**

- (a) Past Experience – Please provide a brief explanation of previous work experience with land management agencies.
- (b) References – Please provide three professional references that can speak to past performance.

**Pricing Schedule**

Contractor shall price work according to the schedule below. Prevailing wages are required per conditions of funding sources.

	<b>Task/Item</b>	<b>Units</b>	<b>Unit Cost</b>	<b>Quantity</b>	<b>Extended Cost</b>
(a)	Halfmoon – 3 access points to illegal routes to be decommissioned	Access Point Closed		3	
(b)	Turquoise Lake – 3 access points to illegal routes to be decommissioned	Access Point Closed		3	
				<b>Total Bid</b>	

### III. SUBMISSION, EVALUATION, AND CONTACTS

#### Contractor Selection Process

This is a request for proposals only and bids furnished are not offers from the National Forest Foundation. This request does not commit the National Forest Foundation to pay any costs incurred in the preparation or submission of the proposal or to contract for supplies or services.

The NFF will use the Evaluation Factors below to review each submitted bid. Based on the outcomes of that selection process, the NFF will notify successful and unsuccessful bidders by May 20, 2024 and will prepare a separate contract document.

#### Evaluation Factors and Relative Importance

The following criteria will be used in the evaluation of submitted proposals, ordered from highest weighting (level 3) to lowest weighting (level 1).

##### Level 3 Criteria

- Price / cost
- Equipment and contractor capability
- Timing of when contractor can begin and/or finish the project
- Past performance, references, and USFS feedback

##### Level 2 Criteria

- Technical proposal / proposed approach to project
- Overall strategic benefits to meeting NFF goals and grant needs, requirements, and timelines

##### Level 1 Criteria

- Benefits to the local community
- Relationship to local community

#### Point of Contact

Please submit any questions about the project in writing to the Point of Contact.

Matt Nykiel  
National Forest Foundation, Central Colorado Project Coordinator  
720.880.0045  
[mnykiel@nationalforests.org](mailto:mnykiel@nationalforests.org)

Responses will be shared with known interested parties by email or otherwise posted at <https://www.nationalforests.org/rfp>.

#### Pre-Bid Questions and Pre-Bid Contractor Tour

Please direct questions to the NFF point of contact listed below. The NFF will host a pre-bid contractor tour on May 8, 2024, to visit each of the areas in person with the USFS and the NFF. If the tour results in any changes to the RFP or specifications, the NFF will share those changes in writing with all contractors who have expressed interest in attending the tour. Please RSVP to Matt Nykiel at [mnykiel@nationalforests.org](mailto:mnykiel@nationalforests.org) or 720.880.0045 if you are interested in attending

the pre-bid contractor tour, or if you are unable to attend the tour but still wish to receive any updates to the RFP or specifications. Please RSVP by May 6, 2024. Details for the pre-bid contractor tour will be shared with those who RSVP.

**Bid Submission**

Submit bids via email to [mnykiel@nationalforests.org](mailto:mnykiel@nationalforests.org) by May 15, 2024.

**Equal Opportunity Provider**

In accordance with Federal law and U.S. Department of Agriculture policy, the National Forest Foundation is prohibited from discriminating on the basis of race, color, national origin, sex, age, religion, political beliefs, or disability.

## **APPENDIX A: Scope of Work**

### *Halfmoon/Turquoise Illegal Route Decommission Project*

#### **Project Administration**

USFS Recreation Program Manager, Jim Fiorelli, will serve as the primary Project Administrator. Contact Information is listed below.

Jim Fiorelli  
Recreation Program Manager  
810 Front Street  
Leadville, CO 80461  
Cell: (719) 486-7411  
james.fiorelli@usda.gov

The contractor will send a brief email summary at the end of each active boulder placing workday to the USFS Project Administrator and NFF to confirm all work was completed as planned.

#### **Project Location and Description**

The Halfmoon/Turquoise Illegal Route Decommission Project will deliver the decommissioning of a series of user-created roads on USFS lands by closing six access points. The project will take place on the Leadville Ranger District of the San Isabel National Forest at two locations: Turquoise Lake Dam and Halfmoon Road. As identified in the map attached below, the user-created routes to be decommissioned at Turquoise Lake Dam are located south of USFS Road 113. The user-created routes to be decommissioned at Halfmoon Road are located at USFS Road 110. The average width of the illegal routes to be decommissioned is 30 feet but widths range between 20 to 40 feet.

At the Turquoise location, decommissioning the illegal routes is intended to prevent unauthorized dispersed camping negatively impacting environmental values in this area. Similarly, decommissioning the illegal routes at the Halfmoon location is intended to prevent unauthorized motorized vehicles and dispersed camping negatively degrading vulnerable riparian habitat.

#### **Project Objective and Specifications**

At each of the six access points to be closed, the Contractor shall install a single line of boulders sufficient to prevent vehicle access to the illegal user-created routes, according to the following specifications:

- Boulders used will have a minimum size of 48 inches to a maximum 72 inches in diameter;
- The ground will be cupped a maximum of 6 inches and boulders put in place;
- Spacing will not exceed 4 feet apart and can be closer depending on terrain and/or the area of the project. If contractor is not sure of spacing, they will contact Forest Service; and
- To the extent it is more cost effective to complete the route decommissioning, Contractor shall first utilize boulders provided by the USFS, which are located at Halfmoon Road but can be utilized at both project sites. There are approximately 77 boulders available at Halfmoon Road.

### **Equipment Requirement**

There is no minimum requirement for equipment the contractor uses for this project.

### **Contracting Period and Operational Period**

The Contractor and USFS Project Administrator will be present on-site for the first day of mobilizing/project orientation prior to boulder placement operations. The USFS Project Administrator will be present at each site prior to start of work with the contractor. The placement will occur over 2 consecutive weeks. The shifts will be 10-hours Monday through Thursday. The Contractor will be present for demobilization to ensure the work has been completed and the project sites clean of trash, supplies and/or materials.

### **Plan of Operation**

The Contractor will submit a plan of operation to the USFS Project Administrator within 30 days of contract execution. Contractor will not begin any work until the project administrator has reviewed and approved the plan. The plan of operations is to be considered a dynamic document and will be updated as conditions change or warrant.

The plan of operations will include the projected start and end date for the project, proposed area to begin work, and equipment and crew to be used.

### **Other Requirements**

- The Contractor will coordinate closely with the USFS Project Administrator and NFF to relay any issues or questions.
- The Contractor will serve as the point of contact for anyone visiting the site from the U.S. Forest Service.
- The Contractor will coordinate closely with the USFS Project Administrator and NFF to monitor project progression and document compliance with specifications provided for boulder placement. The Contractor shall not change the scope of work without approval of the USFS Project Administrator and NFF.
- The Contractor will document any accidents that may arise during the boulder placement activities. Immediate documentation should be relayed to the USFS Project Administrator and NFF.
- The Contractor will be responsible for purchasing and obtaining any boulders, equipment, or other means necessary to complete the project and should include these costs in their bid submittal.



# Turquoise Lake Route Decommission



- Routes to keep
- Routes to decommission
- National Forest boundary

# Halfmoon Route Decommission



- Routes to keep
- Routes to decommission
- - - Forest Service Road