

Request for Proposals

Mt. Hough Ranger District Hazard Tree Abatement

Plumas National Forest, California

Background and Statement of Work: In partnership with the Plumas National Forest (PNF), the National Forest Foundation (NFF) is seeking hazard tree abatement services around and adjacent to the facilities and infrastructure of Mt. Hough Ranger District offices, located in Quincy, California.

There are approximately 197 trees marked for removal with a green band and butt dot mark. Trees range in size from 5.6 inches to 40 inches in Diameter at Breast Height (DBH). Falling complexity ranges from relatively simple falling to highly technical and complex falling of large trees leaning over buildings. Limbing of up to 20 trees to a maximum height of 50 feet above ground level is also requested.

A pre bid tour will be held at the Mt. Hough Ranger District, located at 39696 State Highway 70, Quincy, CA, 95971. Turn left to the visitor parking lot. July 7, 2025 at 10:00 am.

Information Requested

If interested in submitting a bid for this project, please provide a proposal for the above statement of work by providing:

- technical approach
- work experience
- cost
- capacity for this project
- experience in similar projects

Specific requirements are detailed below.

I. PROJECT OVERVIEW AND REQUIREMENTS

General Specifications

(a) Description of Work – This Request for Proposals is for services related to hazard tree abatement near and adjacent to the Mt. Hough Ranger District offices and infrastructure, including the following:

1. Fell and remove 197 trees that are adjacent to buildings and infrastructure. Trees to be cut are marked with a green band and butt mark.
2. Remove all slash, limbs, boles and tops from the site.

3. For trees with merchantable value after cutting, deck logs free of tops and limbs in a central location.
4. Cut limbs on up to 20 residual trees, maximum height 50' above ground level.

The Contractor shall identify what they can supply in terms of materials, labor, equipment, supplies, supervision, quality control, and incidentals required to complete the work described. The Contractor shall perform all work in a safe and conscientious manner.

(b) Project Location – Mt. Hough Ranger District office, 39696 State Highway 70, Quincy, CA, 95971

(c) Work Schedule – This project is at a high use office compound. The Contractor may negotiate their work schedule, which should generally be during normal business hours. Staff and Government vehicle parking lots can be cleared for up to three consecutive days to accommodate the Contractor's work plan.

Other Project Requirements and Specifications

- I. Utilities – In many locations there will be no or limited sanitation, water, electrical or housing services available. The Contractor shall make its own arrangements for temporary facilities if needed.
- (b) Specifications – Project work shall be accomplished in accordance with the following:
 - Please see Appendix E: Scope of Work for detailed specifications.
 - Appendix A: Federal Flowdowns
 - Appendix B: Area Map

Insurance Requirements

Upon selection of the winning bid, the Contractor agrees that it has and shall maintain the following insurance coverage indicated below. The effective date of all coverage shall precede the start of any work.

- a. State minimum workers' compensation insurance coverage for its employees, if any.
- b. Broad form general liability, property damage, and automotive liability insurance in the minimum amount of \$1,000,000 for bodily injury, death, or damage to property of any person and \$2,000,000 for bodily injury, death, or damage to property of more than one person. The Contractor shall name NFF an Additional Named Insured and provide NFF with a certificate of insurance evidencing such coverages, prior to the initiation of the Scope of Services.
- c. If the Scope of Services includes professional services as identified herein, Contractor shall also provide professional errors and omissions liability insurance. Professional services for purposes of this section include, but are not limited to performing architecture, engineering, landscape architecture, land surveying or planning, preparation and signing or stamping of drawings, maps, surveys or construction specifications, or design and development of computer software, programs or websites by the Contractor or by subcontractors on behalf of the Contractor, for which professional liability insurance would typically be required. The

minimum coverage limits required are \$1,000,000 for each claim and \$1,000,000 annual aggregate.

Prohibited Telecommunications Services and Equipment

If required, the Contractor is responsible for compliance with the prohibition on certain telecommunications and video surveillance services or equipment identified in 2 CFR 200.216.

Payment/Performance Security

Contractor shall post cash, a letter of credit, bond, or other financial security that is easily convertible into cash in a form acceptable to the NFF, in its sole determination, to assure completion of the work required under any subsequent agreement and payment of all amounts lawfully due to all persons supplying or furnishing to the Contractor or Contractor's subcontractors with labor, laborers, materials, rental machinery, tools or equipment used or to perform the work. Contractor may incorporate required associated costs into mobilization costs or other approved expenses.

- a. Work that is classified as construction in accordance with the Miller Act or Little Miller Act or if required per conditions of the funding source, payment and performance bonding will be required in the full amount of any Agreement. For the purposes of this Request for Proposal, construction is defined as "any contract greater than \$100,000 for the construction, alteration, or repair of any public building or public work where the federal government is the owner", or
- b. If Contractor is not self-performing at least 85% of the total contract value or if the cost of materials is in excess of the larger of \$100,000 or 50% of the contract total, payment and performance bonding will be required in the full amount of the agreement, or
- c. If the value of the agreement is in excess of \$250,000, Contractor will be required to post financial security in a form acceptable to the NFF in the amount of 5% of the total agreement value up to \$250,000 in total financial security.

Federal Exclusion Verification

The selected Contractor will be required to affirm that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

Federal Flowdown Provisions

Flowdown Requirements: Any Agreement associated with this RFP may be subject to flowdown requirements under associated federal or state funding agreements, which are included and made part of by this reference (see Appendix A: Federal Flowdowns).

II. REQUIRED COMPONENTS

Technical Proposal

Please provide a detailed technical approach to the work.

Contractor Qualifications

- I. Past Experience – Please provide a brief explanation of previous work experience with land management agencies.
- II. References – Please provide three professional references that can speak to past performance.

Pricing Schedule

Contractor shall price work according to the schedule below. Lines and activities may be added to the bid table to describe bids as needed.

	Task/Item	Units	Unit Cost	Extended Cost
(a)	Hazard Tree Abatement			
(b)				
(c)				
(d)				
(e)				
			Total Bid	

III. SUBMISSION, EVALUATION, AND CONTACTS

Contractor Selection Process

This is a request for proposals only and bids furnished are not offers from the National Forest Foundation. This request does not commit the National Forest Foundation to pay any costs incurred in the preparation or submission of the proposal or to contract for supplies or services.

The NFF will use the Evaluation Factors below to review each submitted bid. Based on the outcomes of that selection process, the NFF will notify successful and unsuccessful bidders by July 25, 2025 and will prepare a separate contract document.

Evaluation Factors and Relative Importance

The following criteria will be used in the evaluation of submitted proposals, ordered from highest weighting (level 3) to lowest weighting (level 1).

Level 3 Criteria

- Price / cost
- Equipment and contractor capability
- Timing of when contractor can begin and/or finish the project
- Past performance, references, and USFS feedback

Level 2 Criteria

- Technical proposal / proposed approach to project
- Overall strategic benefits to meeting NFF goals and grant needs, requirements, and timelines

Level 1 Criteria

- Benefits to the local community
- Relationship to local community

Point of Contact

Please submit any questions about the project in writing to the Point of Contact.

Ivy Kostick
National Forest Foundation, Northern Sierra Program Manager
ikostick@nationalforests.org

Responses will be shared with known interested parties by email or otherwise posted at <https://www.nationalforests.org/rfp>.

Bid Submission

Submit bids via email to ikostick@nationalforests.org by July 16, 2025.

Equal Opportunity Provider

In accordance with Federal law and U.S. Department of Agriculture policy, the National Forest Foundation is prohibited from discriminating on the basis of race, color, national origin, sex, age, religion, political beliefs, or disability.

Appendix A

NFF Funding Code: 1596055

NFF Funding Name: SA SPA Plumas Comm Protection Central and West Slope

Funder Agreement ID: 23-SA-11051100-020

Flowdown Provisions

U.S. FOREST SERVICE ACKNOWLEDGED IN PUBLICATIONS, AUDIOVISUALS AND ELECTRONIC MEDIA.

Award Recipient or Contractor shall acknowledge U.S. Forest Service support in any publications, audiovisuals, and electronic media developed as a result of this agreement.

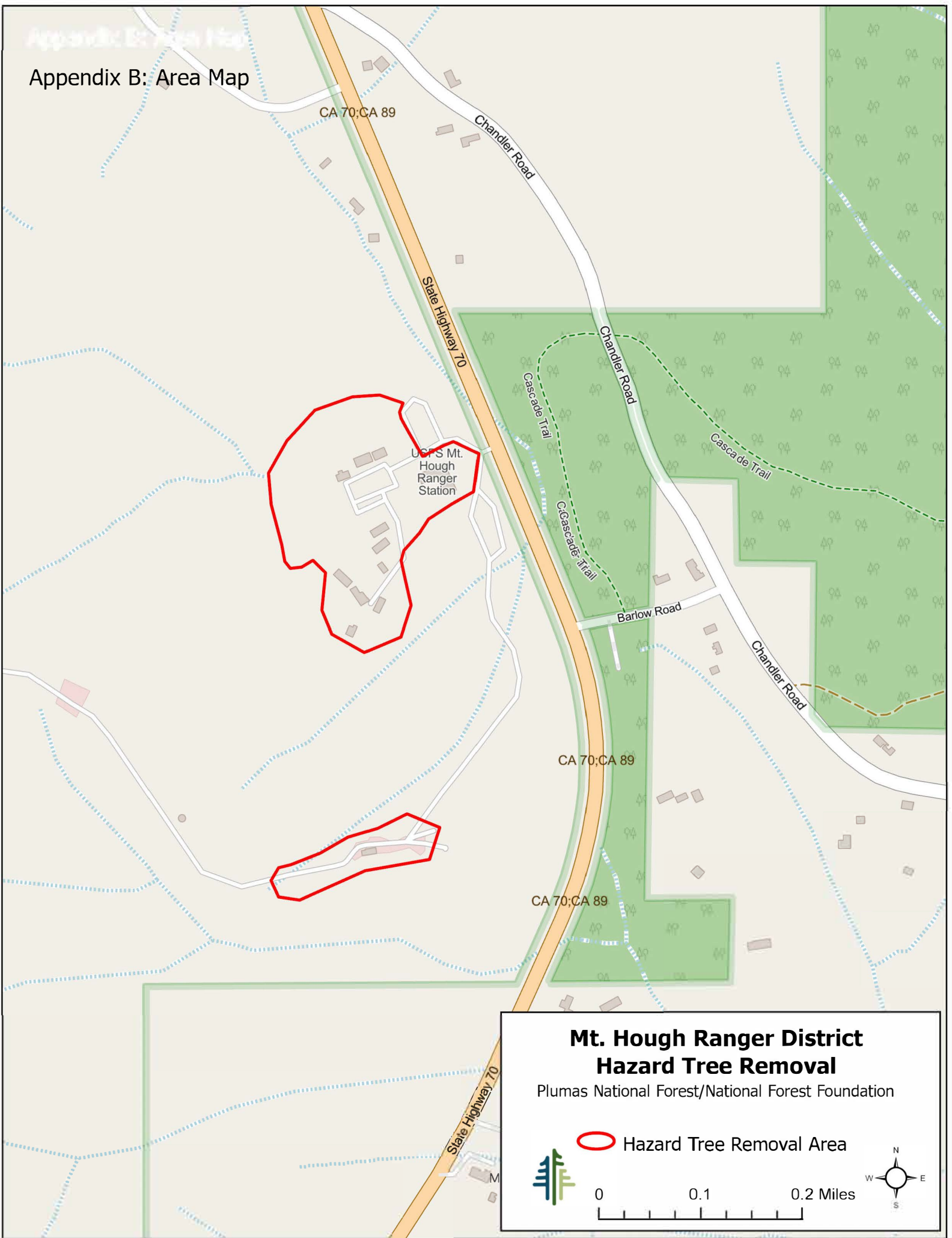
COPYRIGHTING.

Award Recipient or Contractor is/are granted sole and exclusive right to copyright any publications developed as a result of this agreement. This includes the right to publish and vend throughout the world in any language and in all media and forms, in whole or in part, for the full term of copyright and all renewals thereof in accordance with this agreement. No original text or graphics produced and submitted by the U.S. Forest Service must be copyrighted. The U.S. Forest Service reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, and to authorize others to use the work for Federal Government purposes. This right must be transferred to any sub-agreements or subcontracts.

This provision includes:

- The copyright in any work developed by Award Recipient or Contractor under this agreement.
- Any right of copyright to which Award Recipient or Contractor purchase(s) ownership with any Federal contributions.

Appendix B: Area Map



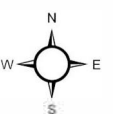
Mt. Hough Ranger District Hazard Tree Removal

Plumas National Forest/National Forest Foundation

 Hazard Tree Removal Area



0 0.1 0.2 Miles



Appendix E: Scope of Work

Mt. Hough District Office Hazard Tree Mitigation

A. Statement of Work

The National Forest Foundation (NFF), in partnership with the Plumas National Forest (PNF) is seeking hazard tree mitigation services for the Mt. Hough Ranger District office compound. The purpose of this project is to remove trees that threaten or pose fire management problems around buildings and structures on the Mt. Hough Ranger District facility. Of upmost importance will be to remove these trees without damaging any of the associated infrastructure. Infrastructure includes office or storage buildings, structures, access roads, parking lots, vehicles, equipment and a wide variety of associated features. The treatment area covers about 11.3 acres with about 21 major buildings and structures. This is an active Forest Service facility, it will be important to minimize impacts to day to day PNF operations at this facility.

There are 197 trees marked for removal with a green band and butt dot mark. Trees range in size from 5.6 inches to 40 inches in Diameter at Breast Height (DBH), see attached tree list. Falling complexity ranges from relatively simple falling to highly technical and complex falling of large trees leaning over buildings. Highly specialized equipment and training will be required on many of these trees. The staff parking and Government vehicle parking lots can be cleared for up to 3 days to assist in operations. Trees and all activity debris are to be fully removed from the site including boles, tops, and limbs. Several landing areas may be designated through negotiation with Forest Service Timber Staff. Up to 20 residual trees will be marked for limbing, with a maximum limbing height of approximately 50'.

B. Specifications

1. 197 individual trees have been assessed and selected for removal within the Mt. Hough ranger District compound. Trees to be felled are marked with a band of paint at diameter breast height (DBH) and a stump mark.
2. Trees must be felled away from buildings and any infrastructure (including but not limited to roads, power lines, vehicles, outbuildings, equipment, survey monuments, adjacent private property). Any trees falling on such areas shall be removed immediately, and damage shall be repaired to pre-damage condition at the expense of Contractor. All debris, slash, limbs, boles and tops generated by felling, limbing or bucking activity must be removed from the compound.
3. Trees may be cut from the top down to facilitate safe removal. Winches, ropes, wedges, crane, bucket lift or other specialized felling tools and techniques will be required.

4. Stump height will not exceed 6 inches from ground height or 4 inches from natural obstacles, stumps will be cut as close to the ground or obstacle as possible.
5. If merchantable logs are produced (minimum 6" diameter inside bark at 32'), they will be moved and decked together in a central location designated by the Forest Service.
6. Up to 20 residual trees will be marked for limbing. Limb trees to about 50 percent of the stem length prioritizing dead limbs, weak unhealthy limbs, mistletoe infected limbs, and limbs in the lower portion of the tree. Cut limbs flush with the tree bole. Maximum limbing height is 50' above ground level.
7. Contractor must present a schedule and technical work plan that is approved by the Forest Service and minimizes disturbance at the office compound to the extent possible.



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