

**Request for Proposals  
Monarch Park Campground Renovation  
San Isabel National Forest, CO**

**Background and Statement of Work:**

In 2021, the USDA Forest Service began implementing the Great American Outdoors Act (GAOA). A variety of projects proposed by the Pike-San Isabel National Forests & Cimarron and Comanche National Grasslands (PSICC) have been prioritized through the U.S. Department of Agriculture's list of deferred maintenance projects for GAOA funding. GAOA projects will focus on reducing deferred maintenance and improving infrastructure, thereby improving the conditions and resiliency of our nation's forests for present and future generations.

As part of this effort, the National Forest Foundation (NFF) and the Salida Ranger District of the PSICC are joining forces to rehabilitate [Monarch Park Campground](#). This site is on U.S. Highway 50 west of Salida and slightly east of Monarch Pass summit. Most infrastructure is overdue for a total replacement. This project will improve accessibility, health and safety, and visitor experiences.

**Information Requested**

If interested in submitting a bid for this project, please provide a proposal for the above statement of work by providing:

- Technical approach
- Work experience
- Cost
- Resumes of key personnel
- Proposed schedule and capacity for this project
- Experience in similar projects

Specific requirements are detailed below.

**I. PROJECT OVERVIEW AND REQUIREMENTS**

## General Specifications

- a) Description of Work – This Request for Proposals is for restoration services related to the reconstruction of the Monarch Park Campground, including the following:
1. Demolition and removal of existing infrastructure, including:
    - i. Three vault toilets and associated concrete work
    - ii. Existing camp spurs and camp units
    - iii. Campground existing furnishings (fire rings, tent pads, tables, wood stairs, etc.) and commons (boards, signs, barrier boulders)
    - iv. Reclaim gravel trail
    - v. Handpump and well abandonment
  2. Cut, limb, and deck trees and remove necessary vegetation
  3. Construction surveying and staking
  4. Construction signing, barricades, and fencing
    - i. Signing for public closure
    - ii. Fencing for tree and existing facility protection from construction activities
  5. Road improvements
    - i. Reprocessing of on-site soils, import of aggregate base course, grading, campsite spur widening, gravel resurfacing, and drainage improvements.
  6. Campground improvements
    - i. Campsite infrastructure including campsite posts, picnic tables with anchor and native pad, fire rings including footing and drain rock, and timber steps
    - ii. Three double stall vault toilets
    - iii. Campground signs
    - iv. Concrete pad around existing handpump
    - v. Host site 2000 gallon holding tank
    - vi. Boulder barrier rocks (36" x 30" x 30" nominal)
    - vii. Retaining wall
    - viii. Erosion protection
    - ix. Grading and spreading of camp spurs
    - x. Site Cleanup
    - xi. Installation and removal of temporary construction signs
  7. Owner provided materials
    - i. Vault toilet buildings (See Base Scope and Optional Scope descriptions)
    - ii. Items below will need to be picked up and transported to Monarch Campground from the FS Bone Yard in Poncha Springs.
      1. Picnic table frames
      2. Picnic table lumber
      3. Fire rings
    - iii. NFF will be responsible for materials delivered. Contractor is responsible for placement and installation of all materials except the vault toilets.

The Contractor shall identify what they can supply in terms of materials, labor, equipment, supplies, supervision, quality control, and incidentals required to complete the work described. The Contractor shall perform all work in a safe and conscientious manner.

- b) Project Location – From Poncha Springs, CO travel west on Highway 50 for about 15 miles, then south on County Road 231 to the Monarch Park Campground. The campground can be viewed [HERE](#).
- c) Work Schedule – Contractors shall submit a proposed schedule to complete the work. The earliest work may commence is as soon as the snow melts, which we estimate to be around June to early July 2024, and the site will again be inaccessible due to freezing conditions and snow in late October to November. All work shall be completed by November 30, 2025; however, the campground can be closed for only one summer season. Please note facilities will be closed to the public during construction. Road access along NFSR 231 to the monarch fishing ponds will remain open during construction. Upon selection of a contractor and successful contract execution, a work plan including approach and schedule will need to be submitted for approval prior to mobilization including a project initiation meeting and pre-construction meeting.

### **Other Project Requirements and Specifications**

- a) Utilities – In many locations there will be no or limited sanitation, water, electrical or housing services available. The Contractor shall make its own arrangements for temporary facilities if needed. Contractor may use existing toilet (one to remain on site) if desired
- b) No drafting of water will be allowed.
- c) Specifications – Project work shall be accomplished in accordance with the following:
  - Construction Drawings
  - Project SpecificationsThe above specifications should be accessed and downloaded from the following link: (<https://nff.files.com/f/4f0df869e152b696>)
- d) No night work will be allowed – All construction activities must be completed during daylight hours.
- e) Road access along NFSR 231 to the monarch fishing ponds will remain open during construction.

### **Insurance Requirements**

Upon selection of the winning bid, the Contractor agrees that it has and shall maintain the following insurance coverage indicated below. The effective date of all coverage shall precede the start of any work.

- a. State minimum workers' compensation insurance coverage for its employees, if any.
- b. Broad form general liability, property damage, and automotive liability insurance in the minimum amount of \$1,000,000 for bodily injury, death, or damage to property of any person and \$2,000,000 for bodily injury, death, or damage to property of more than one person. The Contractor shall name NFF an Additional Named Insured and provide NFF with a certificate of insurance evidencing such coverages, prior to the initiation of the Scope of Services.

- c. If the Scope of Services includes professional services as identified herein, Contractor shall also provide professional errors and omissions liability insurance. Professional services for purposes of this section include, but are not limited to performing architecture, engineering, landscape architecture, land surveying or planning, preparation and signing or stamping of drawings, maps, surveys or construction specifications, or design and development of computer software, programs or websites by the Contractor or by subcontractors on behalf of the Contractor, for which professional liability insurance would typically be required. The minimum coverage limits required are \$1,000,000 for each claim and \$1,000,000 annual aggregate.

### **Prohibited Telecommunications Services and Equipment**

The Contractor is responsible for compliance with the prohibition on certain telecommunications and video surveillance services or equipment identified in 2 CFR 200.216.

### **Payment/Performance Security**

Contractor shall post cash, a letter of credit, bond, or other financial security that is easily convertible into cash in a form acceptable to the NFF, in its sole determination, to assure completion of the work required under any subsequent agreement and payment of all amounts lawfully due to all persons supplying or furnishing to the Contractor or Contractor's subcontractors with labor, laborers, materials, rental machinery, tools or equipment used or to perform the work. Contractor may incorporate required associated costs into mobilization costs or other approved expenses.

- a. Work that is classified as construction in accordance with the Miller Act or Little Miller Act or if required per conditions of the funding source, payment and performance bonding will be required in the full amount of any Agreement. For the purposes of this Request for Proposal, construction is defined as "any contract greater than \$100,000 for the construction, alteration, or repair of any public building or public work where the federal government is the owner", or
- b. If Contractor is not self-performing at least 85% of the total contract value or if the cost of materials is in excess of the larger of \$100,000 or 50% of the contract total, payment and performance bonding will be required in the full amount of the agreement, or
- c. If the value of the agreement is in excess of \$250,000, Contractor will be required to post financial security in a form acceptable to the NFF in the amount of 5% of the total agreement value up to \$250,000 in total financial security.

**American Made Products.** The work associated with this RFP is subject to Build America, Buy America Act. P.L. 117-58, Secs 70911-70917, and as such, domestic content procurement preference requires all iron and steel, manufactured products and construction materials used within the scope of this Agreement, be produced in the United States.

### **Federal Exclusion Verification**

The selected Contractor will be required to affirm that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from

participation in this transaction by any Federal department or agency.

**Federal Flowdown Provisions**

Flowdown Requirements: Any Agreement associated with this RFP may be subject to flowdown requirements under associated federal or state funding agreements, which are included and made part of by this reference.

**II. REQUIRED COMPONENTS**

**Technical Proposal**

Please provide a detailed technical approach to the work.

**Contractor Qualifications**

- I. Past Experience – Please provide a brief explanation of previous work experience with land management agencies.
- II. References – Please provide three professional references that can speak to past performance.

**Pricing Schedule**

Contractor shall price work according to the schedule below. Prevailing wages are required per conditions of funding sources.

**Unit:** LS (Lump Sum), LSQ (Lump Sum Quantities), EA (Each), LF (Linear Feet), SF (Square Feet), SY (Square Yard)

Bid Item	Description	Location	QTY	Unit	Unit Price	TOTAL PRICE
<b>1</b>	<b>MOBILIZATION</b>					
A	Mobilization/Demobilization	Entire Site	1	LS		
B	Construction Signage, Barricades and Fencing for Public Closure	Entire Site	1	LS		
C	Fencing for Tree Protection from Construction Activity	Entire Site	1	LS		
D	Temporary Erosion Control Materials – Furnish, Install, & Maintain	Entire Site	1	LS		
E	Construction Stormwater Permitting	Entire Site	1	LS		
<b>MOBILIZATION Total</b>					LSQ	

<b>2 CONSTRUCTION SURVEYING AND STAKING</b>						
A	Construction Surveying and Staking	Entire Site	1	LS		
<b>CONSTRUCTION SURVEYING AND STAKING Total</b>					LSQ	
<b>3 CLEARING &amp; GRUBBING, DEMOLITION AND REMOVAL OF SMALL VEGETATION</b>						
A	Clearing & Grubbing, Removal of all small vegetation (Caliper < 6-inches)	Entire Site	1	LS		
<b>CLEARING &amp; GRUBBING, DEMOLITION &amp; REMOVAL OF SMALL VEGETATION Total</b>					LSQ	
<b>4 DEMOLITION AND REMOVAL OF EXISTING INFRASTRUCTURE</b>						
A	Demolition of existing vault toilet buildings, vaults, and associated concrete work	Entire Site	3	EA		
B	Demolition of existing site furnishings – Common Areas (timber steps, stairs, and wheel stops)	Entire Site	1	LS		
C	Careful salvage and storage of existing site furnishings – Common Areas (bulletin boards, fee tube, and signage)	Entire Site	1	LS		
D	Demolition of existing site furnishings - Campground Area sites (fire rings, picnic tables, grills, tent pads, signs)	Entire Site	1	LS		
E	Demolition and abandonment of existing handpump and well	Entire Site	1	LS		
<b>DEMOLITION AND REMOVAL OF EXISTING INFRASTRUCTURE Total</b>					LSQ	
<b>5 DEMOLITION AND REMOVAL OF EXISTING TREES</b>						
A	Tree and stump removal (Caliper > 6-inches), includes cutting, limbing, and decking.	Entire Site	1	LS		
<b>DEMOLITION AND REMOVAL OF EXISTING TREES Total</b>					LSQ	
<b>6 ROAD IMPROVEMENTS</b>						

A	Road Improvements (Reprocess on-site materials, import aggregate base course, grading, road widening, gravel resurfacing, and roadside drainage ditches and swales.	Entire Site	1	LS		
<b>ROAD IMPROVEMENTS Total</b>					LSQ	
<b>7 CAMPGROUND IMPROVEMENTS – COMMON AREAS</b>						
A	Coordination, site preparation, and grading for installation of (3) new vault toilet buildings (Excavation, install, and backfill by toilet building supplier).	Campground	3	EA		
B	Accessible paths to new toilet buildings	Campground	1	LS		
C	Accessible well pad, connecting path, and stairs	Campground	1	LS		
D	Dumpster area	Campground	2	EA		
E	Overall Campground Signage (Wayfinding/Parking/One-ways Etc)	Campground	1	LS		
F	3-Panel Fee Station Bulletin Board, Fee tube reinstallation, and pull-off/parking area	Campground	1	LS		
<b>CAMPGROUND COMMON AREAS Total</b>					LSQ	
<b>8 CAMPGROUND IMPROVEMENTS – SITES</b>						
A	Stone Retaining Walls	Campground	1	LS		
B	Install Picnic Tables & Fire Rings	Campground	1	LS		
C	Timber Stairs	Campground	1	LS		
D	Campsite and Spur Construction (clearing, grubbing, grading, and aggregate placement)	Campground	35	EA		
E	Signage (Unit markers, Walk-in directional/wayfinding signage)	Campground	1	LS		
G	Wheel Stops	Campground	1	LS		
<b>CAMPGROUND IMPROVEMENTS – SITES Total - LSQ</b>						
<b>BASE BID total</b>						

9 OPTIONAL BID ITEMS						
<b>OPT. 1</b>	<b>Roadway Improvements: Culverts</b>					
A	Culvert #1: 18" diameter, 35LF, CMP, w/ flared end sections	Campground	1	LS		
B	Culvert #2: 24" diameter, 35LF, CMP, w/ flared end sections	Campground	1	LS		
C	Culvert #3: 18" diameter, 40LF, CMP, w/ flared end sections	Campground	1	LS		
D	Culvert #4: 24" diameter, 35LF, CMP, w/ flared end sections	Campground	1	LS		
E	Culvert #6: 36" diameter, 40LF, CMP, w/ flared end sections	Campground	1	LS		
F	Culvert #7: 18" diameter, 35LF, CMP, w/ flared end sections	Campground	1	LS		
<b>Roadway Improvements: Culverts Total - LSQ</b>						

<b>OPT. 2</b>	<b>Stormwater Sedimentation Basin &amp; Culvert #5</b>	Campground	1	LS		
<b>Stormwater Sedimentation Basin &amp; Culvert #5 - LSQ</b>						
<b>OPT. 3</b>	<b>Additional Boulder Barrier Rocks</b>	Campground	160	EA		
<b>Boulder Barrier Rocks - LSQ</b>						
<b>OPT. 4</b>	<b>As-Built Survey &amp; Drawings</b>	Campground	1	LS		
<b>As-Built Survey &amp; Drawings - LSQ</b>						
<b>OPT. 5</b>	<b>Procurement and Installation of 1 Double Stall Vault Toilet (Sheet L1.4)</b>	Campground	1	LS		
<b>Procurement and Installation of 1 Double Vault Toilet -LSQ</b>						
<b>OPT. 6</b>	<b>Procurement and Installation of 1 Single Stall Vault Toilet (Sheet L1.3)</b>	Campground	1	LS		
<b>Procurement and Installation of 1 Double Vault Toilet -LSQ</b>						
<b>OPT. 7</b>	<b>Procurement and Installation of 1 Single Stall Vault Toilet (Sheet L1.2)</b>	Campground	1	LS		



<b>Procurement and Installation of 1 Double Vault Toilet -LSQ</b>		
<b>OPTIONAL BID ITEMS total</b>		
<b>BASE BID PROJECT TOTAL</b>		
<b>OPTIONAL ITEMS TOTAL</b>		
<b>GRAND TOTAL</b>		

The Pricing Schedule is a general listing of Scope of Work items and may not be fully inclusive of the specified Scope of Work. It is the Contractor’s responsibility to separately enumerate any and all Scope of Work items that are excluded from their Bid. All work items, including optional bid items, will be awarded at the discretion of the NFF, as budgetary obligations allow.

### III. SUBMISSION, EVALUATION, AND CONTACTS

#### Contractor Selection Process

This is a request for proposals only and bids furnished are not offers from the National Forest Foundation. This request does not commit the National Forest Foundation to pay any costs incurred in the preparation or submission of the proposal or to contract for supplies or services.

The NFF will use the Evaluation Factors below to review each submitted bid. Based on the outcomes of that selection process, the NFF will notify successful and unsuccessful bidders by March 12, 2024, and will prepare a separate contract document.

#### Evaluation Factors and Relative Importance

The following criteria will be used in the evaluation of submitted proposals, ordered from highest weighting (level 3) to lowest weighting (level 1).

##### Level 3 Criteria

- Price / cost
- Equipment and contractor capability
- Timing of when contractor can begin and/or finish the project
- Past performance, references, and USFS feedback

- Level 2 Criteria

- Technical proposal / proposed approach to project
- Overall strategic benefits to meeting NFF goals and grant needs, requirements, and timelines

##### Level 1 Criteria

- Benefits to the local community
- Relationship to local community

**Point of Contact**

Please submit any questions about the project in writing to the Point of Contact.

Jennifer Fenwick  
National Forest Foundation, Central Colorado Recreation Program Coordinator  
[jfenwick@nationalforests.org](mailto:jfenwick@nationalforests.org)

Responses will be shared with known interested parties by email or otherwise posted at <https://www.nationalforests.org/rfp>.

**Bid Submission**

Submit bids via email to [jfenwick@nationalforests.org](mailto:jfenwick@nationalforests.org) by March 1, 2024.

**Equal Opportunity Provider**

In accordance with Federal law and U.S. Department of Agriculture policy, the National Forest Foundation is prohibited from discriminating on the basis of race, color, national origin, sex, age, religion, political beliefs, or disability.