

**Martin Lake Cabin Reconstruction Supply and Design
Request for Quote
Chugach National Forest, Alaska**

Background and Statement of Work: The National Forest Foundation (NFF), in partnership with the Forest Service on the Chugach National Forest, is reconstructing the Martin Lake cabin near Cordova, Alaska. This request for quotes is for the design, purchase, and delivery of the cabin materials.

Information Requested

If interested in this project, please provide a quote for the above statement of work by providing approach, work experience, and cost. Please also include your capacity for this project and efficiency in the design and purchase of cabin materials for projects in the past, if any.

This is a request for quotes only and quotations furnished are not offers. This request does not commit the National Forest Foundation to pay any costs incurred in the preparation of submission of the quotation or to contract for supplies or services.

General Specifications

(a) Description of Work – This Request for Quotes is for the design, fabrication, and supply of a 16' x 20' cabin. This includes:

1. Design from the provided conceptual level to 100% for construction.
2. Specifications and instructions for the installation of the cabin.
3. Fabrication of complete cabin kit, excluding furniture.
4. Shipping and handling for all cabin materials to Cordova, Alaska.

The Contractor shall identify which they can supply in terms of materials, labor, equipment, supplies, supervision, quality control, and incidentals required to complete the work described. The Contractor shall perform all work in a safe and conscientious manner. The Contractor shall abide by all specifications and guidelines detailed in Appendix A and B.

(b) Project Delivery Location - 913 LeFevre Street, Cordova, AK, 99574.

(c) Work Schedule - All cabin materials shall arrive in Cordova by May 31, 2024.

Other Project Requirements and Specifications

- (a) Utilities – There will not be any sanitation, water, electrical or housing services available. The Contractor shall make its own arrangements for temporary facilities if needed.

- (b) Specifications – Project work shall be accomplished in accordance with the specifications listed in Appendix A and B.

Contractor Qualifications

- (a) Past Experience – Please provide a brief explanation of previous work experience with land management agencies.

Insurance Requirements

Upon selection of the winning bid, the Contractor agrees that it has and shall maintain the following insurance coverage indicated below. The effective date of all coverage shall precede the start of any work.

- a. State minimum workers' compensation insurance coverage for its employees, if any.
- b. Broad form general liability, property damage, and automotive liability insurance in the minimum amount of \$1,000,000 for bodily injury, death, or damage to property of any person and \$2,000,000 for bodily injury, death, or damage to property of more than one person. The Contractor shall name NFF an Additional Named Insured and provide NFF with a certificate of insurance evidencing such coverages, prior to the initiation of the Scope of Services.
- c. Contractor shall provide professional errors and omissions liability insurance if its Scope of Services includes professional services. Professional services for purposes of this section include, but are not limited to performing: architecture, engineering, landscape architecture, land surveying or planning, geological investigation, interior design/space planning, preparation and signing or stamping of drawings, maps, surveys or construction specifications, consulting, or design and development of computer software, programs or websites by the Contractor or by subcontractors on behalf of the Contractor. The minimum coverage limits required are \$1,000,000 for each claim and \$1,000,000 annual aggregate.

Payment/Performance Security

Contractor shall post cash, a letter of credit, bond, or other financial security that is easily convertible into cash in a form acceptable to the NFF, in its sole determination, to assure completion of the work required under any subsequent agreement and payment of all amounts lawfully due to all persons supplying or furnishing to the Contractor or Contractor's subcontractors with labor, laborers, materials, rental machinery, tools or equipment used or to perform the work. Contractor may incorporate required associated costs into mobilization costs or other approved expenses.

- a. Work that is classified as construction in accordance with the Miller Act or Little Miller Act or if required per conditions of the funding source, payment and performance bonding will be required in the full amount of any Agreement. For

- the purposes of this Request for Proposal, construction is defined as “any contract greater than \$100,000 for the construction, alteration, or repair of any public building or public work where the federal government is the owner”, or
- b. If Contractor is not self-performing at least 85% of the total contract value or if the cost of materials is in excess of the larger of \$100,000 or 50% of the contract total, payment and performance bonding will be required in the full amount of the agreement, or
 - c. If the value of the agreement is in excess of \$250,000, Contractor will be required to post financial security in a form acceptable to the NFF in the amount of 5% of the total agreement value up to \$250,000 in total financial security.

American Made Products. The work associated with this RFP is subject to Build America, Buy America Act. P.L. 117-58, Secs 70911-70917, and as such, domestic content procurement preference requires all iron and steel, manufactured products and construction materials used within the scope of this Agreement, be produced in the United States.

Federal Exclusion Verification

The selected Contractor will be required to affirm that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

Pricing Schedule

Contractor shall price work according to the schedule below. Prevailing wages are required per conditions of funding sources.

Description	Unit	Unit Cost	Quantity	Total Cost
Design from the provided conceptual level (Appendix B) to 100% for construction.	1			
Specifications, instructions and shop drawings for the installation of the cabin.	1			
Fabrication of complete cabin kit, excluding furniture.	1			
Shipping and handling for all cabin materials to Cordova, Alaska.	1			

Quote Submission

Submit bids via email to mbarnwell@nationalforests.org by October 15, 2023.

Contractor Selection Process

The NFF will use the Evaluation Factors below to review each submitted bid. Based on the outcomes of that selection process, the NFF will notify successful and unsuccessful bidders by November 15, 2023, and will prepare a separate contract document.

- Price
- Previous Work History
- References

Point of Contact

For questions about the details of producing the bid, please contact:

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