

Request for Quotes

Great American Outdoors Act Communication Content

Background and Statement of Work: The Great American Outdoors Act (GAOA) is a historic investment in the protection and sustainment of our public lands and Bureau of Indian Education (BIE)-funded schools. The Act was established to address overdue maintenance needs on public lands. In partnership with the USDA Forest Service, the National Forest Foundation (NFF) seeks a contractor to produce project-specific content to reach new audiences about the importance of these projects.

Information Requested

If interested in submitting a bid for this project, please provide a quote for the above statement of work by providing:

- approach
- work experience
- cost
- capacity for this project
- experience in similar projects

Specific requirements are detailed below.

I. PROJECT OVERVIEW AND REQUIREMENTS

General Specifications

(a) Description of Work – This Request for Quotes is for content creation related to GAOA storytelling, including the following:

1. Grand Mesa, Uncompaghre and Gunnison National Forest GAOA Projects
 - i. Trail Maintenance
 - ii. Kiosk Replacement
 - iii. Deer Lakes Campground Reconstruction
 - iv. Bear Creek Trail Reconstruction
2. Content creation will feature the impact of these projects in the region and local communities. Content will be human-centered and feature individuals connected to or impacted by these projects.

The Contractor shall identify what they can supply in terms of materials, labor, equipment, supplies, supervision, quality control, and incidentals required to complete the work described. The Contractor shall perform all work in a safe and conscientious manner.

- (b) Project Location – Grand Mesa, Uncompahgre, and Gunnison National Forest, Colorado.

Work could occur in the following Colorado counties: Mesa, Delta, Montrose, Gunnison, Hinsdale, Ouray, San Miguel, Saguache, and Garfield.

- (c) Work Schedule –

1. Target date for delivery of deliverables: August 1, 2024.
 - i. This is contingent on weather and availability for filming opportunities.
2. All work must be completed by: September 30, 2024.

Insurance Requirements

Upon selection of the winning bid, the Contractor agrees that it has and shall maintain the following insurance coverage indicated below. The effective date of all coverage shall precede the start of any work.

- a. State minimum workers' compensation insurance coverage for its employees, if any.
- b. Broad form general liability, property damage, and automotive liability insurance in the minimum amount of \$1,000,000 for bodily injury, death, or damage to property of any person and \$2,000,000 for bodily injury, death, or damage to property of more than one person. The Contractor shall name NFF an Additional Named Insured and provide NFF with a certificate of insurance evidencing such coverages, prior to the initiation of the Scope of Services.
- c. If the Scope of Services includes professional services as identified herein, Contractor shall also provide professional errors and omissions liability insurance. Professional services for purposes of this section include, but are not limited to performing architecture, engineering, landscape architecture, land surveying or planning, preparation and signing or stamping of drawings, maps, surveys or construction specifications, or design and development of computer software, programs or websites by the Contractor or by subcontractors on behalf of the Contractor, for which professional liability insurance would typically be required. The minimum coverage limits required are \$1,000,000 for each claim and \$1,000,000 annual aggregate.

Prohibited Telecommunications Services and Equipment

The Contractor is responsible for compliance with the prohibition on certain telecommunications and video surveillance services or equipment identified in 2 CFR 200.216.

Payment/Performance Security

Contractor shall post cash, a letter of credit, bond, or other financial security that is easily convertible into cash in a form acceptable to the NFF, in its sole determination, to assure

completion of the work required under any subsequent agreement and payment of all amounts lawfully due to all persons supplying or furnishing to the Contractor or Contractor's subcontractors with labor, laborers, materials, rental machinery, tools or equipment used or to perform the work. Contractor may incorporate required associated costs into mobilization costs or other approved expenses.

- a. Work that is classified as construction in accordance with the Miller Act or Little Miller Act or if required per conditions of the funding source, payment and performance bonding will be required in the full amount of any Agreement. For the purposes of this Request for Quote, construction is defined as "any contract greater than \$100,000 for the construction, alteration, or repair of any public building or public work where the federal government is the owner", or
- b. If Contractor is not self-performing at least 85% of the total contract value or if the cost of materials is in excess of the larger of \$100,000 or 50% of the contract total, payment and performance bonding will be required in the full amount of the agreement, or
- c. If the value of the agreement is in excess of \$250,000, Contractor will be required to post financial security in a form acceptable to the NFF in the amount of 5% of the total agreement value up to \$250,000 in total financial security.

American Made Products. The work associated with this RFQ is subject to Build America, Buy America Act. P.L. 117-58, Secs 70911-70917, and as such, domestic content procurement preference requires all iron and steel, manufactured products and construction materials used within the scope of this Agreement, be produced in the United States.

Federal Exclusion Verification

The selected Contractor will be required to affirm that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

Federal Flowdown Provisions

Flowdown Requirements: Any Agreement associated with this RFQ may be subject to flowdown requirements under associated federal or state funding agreements, which are included and made part of by this reference.

II. REQUIRED COMPONENTS

Contractor Qualifications

- I. Past Experience – Please provide a brief explanation of previous work experience with land management agencies.
- II. References – Please provide three professional references that can speak to past performance.

Pricing Schedule

Contractor shall price work according to the schedule below.

	Task/Item	Units	Unit Cost	Extended Cost
	Content capture and deliverables			
			Total Bid	

III. SUBMISSION, EVALUATION, AND CONTACTS

Contractor Selection Process

The NFF will use the Evaluation Factors below to review each submitted bid. Based on the outcomes of that selection process, the NFF will notify successful and unsuccessful bidders by February 2, 2024, and will prepare a separate contract document.

- Price
- Previous Work History
- References
- Contractor availability / Project timeline

Point of Contact

Please submit any questions about the project in writing to the Point of Contact.

Hannah Featherman
National Forest Foundation, Communications Manager
hfeatherman@nationalforests.org

Responses will be shared with known interested parties by email or otherwise posted at <https://www.nationalforests.org/rfp>.

Bid Submission

Submit bids via email to hfeatherman@nationalforests.org by January 31, 2024.

Equal Opportunity Provider

In accordance with Federal law and U.S. Department of Agriculture policy, the National Forest Foundation is prohibited from discriminating on the basis of race, color, national origin, sex, age, religion, political beliefs, or disability.