Wild & Scenic River Kiosks
North Umpqua Ranger District, Umpqua National Forest
Statement of Work and Request for Quotes

Background:
The National Forest Foundation (NFF), in partnership with the U.S. Forest Service (USFS) Umpqua National Forest, is replacing three Wild & Scenic River kiosks that burned in the September 2020 Archie Creek Fire. This project involves obtaining the lumber and other materials for the kiosks, cutting lumber to size based on U.S. Forest Service specifications, and installing the kiosks at three locations. The interpretive panels will be designed, purchased, and installed at a later date by the USFS.

General Specifications
(a) Description of Work – This Request for Quotes is for services related to building and installing kiosks at three locations:

1. Obtain and prepare lumber, hardware, concrete, and any other necessary materials for three two-panel kiosks. Cut lumber to appropriate sizes following USFS specifications (see Appendix A).
   i. Facia, Trim, Battens and lumber smaller than 4 x 4: “B” and better, western red cedar, saw texture. Furnish lumber with a moisture content of 19% or less for material three inches and less in nominal thickness, unless otherwise specified.
   ii. Heavy Timbers (4 x 4 and larger): No. 1 or better, Douglas-Fir, 100% free of heart, S4S. Pressure treated, no incising.
   iii. Fasteners and Anchors: Hot-dipped galvanized or zinc electroplated steel, except those pieces to receive powder-coat finish.
   iv. Provide rough hardware for the proper installation of work. Use hot-dipped galvanized bolts, nuts, and washers at all locations, unless otherwise shown on the drawings in Appendix A. Connecting plates and brackets shall be painted as shown in Appendix A.

2. Install kiosks as shown in Appendix A at Fall Creek Falls Trailhead, Wright Creek Trailhead, and Bogus Raft Launch. Purchase all required materials needed for the installation such as but not limited to aggregate, concrete, hardware, lumber, etc.
   i. The Contractor may need to clear a limited amount of vegetation and debris prior to installing kiosks.
   ii. Vertical and horizontal control for the kiosks shall be +/-0.10 feet. Contractor shall stake project layout for review by USFS and NFF. The maximum allowable deviation from construction stakes and drawings is as follows for the excavation & backfill for kiosks:
      - Subgrade Width: +0.2 Foot
      - Subgrade Elevation: - 0.1 Foot
      - Centerline Alignment: +/- 0.1 Foot
      - Slopes, Excavation and Embankment: +/- 1.0%
   iii. Crushed aggregate shall be placed under footings and concrete pads.
(b) **Installation Locations** –
- Fall Creek Falls Trailhead is approximately 16 miles east of Glide, OR on Highway 138 (Latitude: 43.313061, Longitude: -122.835650).
- Wright Creek Trailhead is approximately 18 miles east of Glide, OR on Highway 138 (Latitude: 43.320441, Longitude: -122.812660).
- Bogus Boat Launch is approximately 19 miles east of Glide, OR on Highway 138 (Latitude: 43.324322, Longitude: -122.800087).

(c) **Site information** –
- There is no cell service at any of the installation sites.
- Installation sites are within a burned area (fire occurred in Sept. 2020).
- Variable weather – wind can pick up in the afternoon and so caution should be used in burned environment.
- Electricity is not available at any of the installation sites.

(d) **Work Schedule** – Installation shall occur after fire season ends in fall 2021. Project must be complete by November 30, 2021.

(e) **Insurance Requirements** - Upon selection of the awarded bid, the contractor will be asked to affirm that it has and shall maintain State minimum workers’ compensation insurance coverage for its employees, if any. The selected contractor shall also maintain broad form general liability, property damage, and automotive liability insurance in the minimum amount of $1,000,000 for bodily injury, death, or damage to property of any person and $2,000,000 for bodily injury, death, or damage to property of more than one person. The Contractor shall name NFF an Additional Named Insured and provide NFF with documentation evidencing such coverages.
Pricing Schedule

Contractor shall price work according to the schedule below. Prevailing wages shall be paid for work occurring on federal lands.

<table>
<thead>
<tr>
<th>Description</th>
<th>Unit Number</th>
<th>Unit</th>
<th>Unit Cost</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Obtain and prepare materials, assemble and install kiosks</td>
<td>3</td>
<td>Each</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL BID AMOUNT**

Bid Submission

If interested in this project, please provide a quote for the above statement of work via email to asquires@nationalforests.org by 5 p.m. on August 25, 2021.

Please include with your quote:

- Completed pricing schedule
- Total bid amount
- Estimated start and end date to complete the work
- Contact information

This is a request for quotes (RFQ) only and quotations furnished are not offers. This request does not commit the National Forest Foundation to pay any costs incurred in the preparation of submission of the quotation or to contract for supplies or services.

Contractor Selection Process

The NFF will use the Evaluation Factors below to review each submitted bid. Based on the outcomes of that selection process, the National Forest Foundation will notify successful and unsuccessful bidders by September 10, 2021, and will prepare a separate contract document for the successful bidder.

Evaluation Factors

- Cost
- Contractor capability and benefit to local community
- Timing of when contractor can begin and/or finish the project
- USFS feedback

Point of Contact

For questions about the details of producing the bid, please contact:

Audrey Squires  
National Forest Foundation, Umpqua Restoration Program Coordinator  
541.751.5121  
asquires@nationalforests.org

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