

**Registered Professional Forester
Sierra Valley Fire Protection Project
Statement of Work and Request for Proposals
Tahoe National Forest, California**

Background and Statement of Work:

The National Forest Foundation (NFF) and the USDA Forest Service (USFS) are working together to protect and restore the Tahoe National Forest. In 2022, the NFF and the Sierraville Ranger District (SRD) of the Tahoe National Forest are collaborating on the 525-acre Sierra Valley Fire Protection Project. The Sierra Valley Fire Protection Project is designed to reduce fuel loading around the rural communities of Sierraville, Sattley, and Calpine, improve forest health and resilience, and provide safe ingress and egress on existing roads and for the public and emergency response personnel in the event of wildfire. The awarded Registered Professional Forester (RPF) will, in collaboration with the SRD personnel, develop implementation plans and oversee the implementation of the Sierra Valley Fire Protection Project.

Information Requested

If interested in this project, please provide a bid for the above statement of work by providing approach, work experience, and cost. Please also include your capacity for this project and efficiency in overseeing forest health and fuel reduction projects in the past, if any.

This is a request for proposals only and quotations furnished are not offers. This request does not commit the National Forest Foundation to pay any costs incurred in the preparation or submission of the quotation or to contract for supplies or services.

General Specifications

- (a) Description of Work – This Request for Proposals is for professional forestry services related to project implementation oversight, including the following:
1. The Contractor will work with NFF and the USFS to complete project oversight.
 2. Prior to project implementation, the Contractor will determine that all prerequisites to contract work are completed, attend pre-implementation contractor(s) operations meeting(s), and confirm conditions are appropriate for operations.
 3. The contractor will support the project layout as needed.
 4. Throughout the project, the Contractor will conduct necessary inspections of the implementation contractor's equipment, ensure the implementation contractor(s) adheres to the requirements in the project appendices, consult regularly with USFS

and NFF staff on project progress, and conduct inspections at the time of implementation contractor invoices.

5. At the formal end of the project, the Contractor will ensure that all contractual obligations are met before making a final inspection in coordination with USFS. The full Scope of Work can be found in APPENDIX 1 – Scope of Work.

The Contractor shall identify which efforts and materials they can supply in terms of materials, labor, equipment, supplies, supervision, quality control, and incidentals required to complete the work described. The Contractor shall perform all work in a safe and conscientious manner.

- (b) Project Location –The Sierra Valley Fire Protection Project area is composed of two distinct project sites, Randolph WUI and Sattley Calpine WUI. Randolph WUI is located in eastern Sierra County, California, west of State Route 89, south of Highway 49 and south of the Town of Sierraville. Sattley-Calpine WUI is also located in eastern Sierra County, California, west of State Route 89, north of Highway 49 and in between the communities of Sattley and Calpine.
- (c) Work Schedule – Preparation and layout duties for the Sierra Valley Fire Protection Project are complete. Oversight duties may begin at the start of the 2023 field season and will continue for the duration of Project implementation which must be completed by December 31, 2024. Oversight will require approximately 25 hours per week.

Pricing Schedule

Contractor shall price work according to the schedule below.

Description	Unit	Unit Cost	Quantity	Total Cost
Registered Professional Forester for Project Oversight	Hour			

Other Project Requirements and Specifications

- (a) Utilities – In many locations there will be no or limited sanitation, water, electrical or housing services available. The Contractor shall make its own arrangements for temporary facilities if needed. The NFF Representative will assist the contractor in identifying a camping area near the project site if spiking is the desired option.
- (b) Specifications – Project work shall be accomplished in accordance with the following:
 - APPENDIX 1 – Scope of Work
 - APPENDIX C – General Project Maps
 - APPENDIX E – Schedule of Items and Specifications
 - APPENDIX G – Guidelines and Operations
 - APPENDIX H.1 and H.2 – Fire Plans

Contractor Qualifications

- (a) References – Please provide three references.

- (b) Past Experience – Please provide a brief explanation of previous work experience with land management agencies.

Insurance Requirements

Upon selection of the winning bid, chosen contractor will be asked to affirm that it has and shall maintain State minimum workers' compensation insurance coverage for its employees, if any. The selected contractor shall also maintain broad form general liability, property damage, and automotive liability insurance in the minimum amount of \$1,000,000 for bodily injury, death, or damage to property of any person and \$2,000,000 for bodily injury, death, or damage to property of more than one person. The Contractor shall name NFF an Additional Named Insured and provide NFF with documentation evidencing such coverages.

Bid Submission

Submit bids via email to brobinson@nationalforests.org by **5PM on December 6, 2022**.

Contractor Selection Process

The NFF will use the Evaluation Factors below to review each submitted bid. Based on the outcomes of that selection process, the NFF will notify successful and unsuccessful bidders within approximately 10 business days and will prepare a separate contract document.

Point of Contact

For questions about the details of producing the bid, please contact:

Brad Robinson
National Forest Foundation, California Program Coordinator – Tahoe Area
530.782.4097
brobinson@nationalforests.org

Evaluation Factors and Relative Importance

Level 3 Criteria

- Price / cost
- Equipment and contractor capability
- Timing of when contractor can begin and/or finish the project
- Past performance, references, and USFS feedback

Level 2 Criteria

- Technical proposal / proposed approach to project
- Overall strategic benefits to meeting NFF goals and grant needs, requirements, and timelines

Level 1 Criteria

- Benefits to the local community
- Relationship to local community

Equal Opportunity Provider

In accordance with Federal law and U.S. Department of Agriculture policy, the National Forest Foundation is prohibited from discriminating on the basis of race, color, national origin, sex, age, religion, political beliefs, or disability.